

**MINUTES OF MEETING
PARKVIEW AT LONG LAKE RANCH
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Parkview at Long Lake Ranch Community Development District held a Regular Meeting on April 17, 2023 at 10:00 a.m., at the Hampton Inn & Suites by Hilton - Tampa/Wesley Chapel, 2740 Cypress Ridge Blvd., Wesley Chapel, Florida 33544.

Present were:

Tim Murray
Tom Griggs
Billy Hierlihy

Chair
Assistant Secretary
Assistant Secretary

Also present, were:

Cindy Cerbone (via telephone)
Jamie Sanchez
Lindsay Whelan (via telephone)

District Manager
Wrathell, Hunt and Associates, LLC (WHA)
District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Sanchez called the meeting to order at 2:04 p.m. She noted that the meeting was scheduled to commence at 10:00 a.m., but was delayed; notice of the delay, with the start time, was posted on the meeting room door.

Supervisors Murray, Griggs and Hierlihy were present, in person. Supervisors McCraw and Whaley were not present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Elected Supervisors, Tom Griggs [SEAT 3], Chad Whaley [SEAT 4] and Billy Hierlihy [SEAT 5] (the following will be provided in a separate package)

The Oath of Office was administered to Mr. Billy Hierlihy before the meeting. Mr. Chad Whaley had his Oath of Office administered and submitted the notarized Oath to Management.

Ms. Sanchez, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Tom Griggs. She provided and explained the following items:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**
- C. Financial Disclosure Forms**
 - I. Form 1: Statement of Financial Interests**
 - II. Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. Form 1F: Final Statement of Financial Interests**
- D. Form 8B: Memorandum of Voting Conflict**

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-01, Designating Certain Officers of the District, and Providing for an Effective Date

Ms. Sanchez presented Resolution 2023-01. The following state was nominated:

| | |
|---------------------|----------------|
| Chair | Tim Murray |
| Vice Chair | Mac McCraw |
| Assistant Secretary | Tom Griggs |
| Assistant Secretary | Chad Whaley |
| Assistant Secretary | Billy Hierlihy |
| Assistant Secretary | Cindy Cerbone |
| Assistant Secretary | Jamie Sanchez |

No other nominations were made. Prior appointments by the Board for Secretary, Treasurer and Assistant Treasurer remain unaffected by this Resolution.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, Resolution 2023-01, Designating Certain Officers of the District, as nominated, and Providing for an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-02, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Ms. Sanchez presented Resolution 2023-02. She and Ms. Cerbone reviewed the proposed Fiscal Year 2024 budget, including any increases, decreases and adjustments compared to the Fiscal Year 2023 budget and explained the reasons for any changes. The following changes were made:

Page 1, "Contingencies/bank charges" line item: Split into two line items, as follows:

| | |
|-----------------|---------|
| "Contingencies" | \$9,500 |
| "Bank charges" | \$ 500 |

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, Resolution 2023-02, Approving a Proposed Budget for Fiscal Year 2023/2024, as amended, and Setting a Public Hearing Thereon Pursuant to Florida Law for August 21, 2023 at 10:00 a.m., at the Hampton Inn & Suites by Hilton – Tampa/Wesley Chapel, 2740 Cypress Ridge Blvd., Wesley Chapel, Florida 33544; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date; was adopted.

SIXTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of February 28, 2023

Ms. Cerbone presented the Unaudited Financial Statements as of February 28, 2023.

On MOTION by Mr. Murray and seconded by Mr. Hierlihy, with all in favor, the Unaudited Financial Statements as of February 28, 2023, were accepted.

SEVENTH ORDER OF BUSINESS

Approval of Minutes

- A. August 15, 2022 Public Hearing and Regular Meeting
- B. November 1, 2022 Landowners' Meeting

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the August 15, 2022 Public Hearing and Regular Meeting and the November 1, 2022 Landowners' Meeting Minutes, as presented, were approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kutak Rock LLP

Ms. Whelan stated that the legislative session is underway and updates will be provided when necessary.

B. District Engineer: Clearview Land Design, P.E.

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: May 15, 2023 at 10:00 AM**
 - **QUORUM CHECK**

NINTH ORDER OF BUSINESS

Board Members' Comments/Requests

Discussion ensued regarding finding residents interested in serving on the CDD Board.

TENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the meeting adjourned at 2:21 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair