

**MINUTES OF MEETING
PARKVIEW AT LONG LAKE RANCH
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Parkview at Long Lake Ranch Community Development District held a Public Hearing and Regular Meeting on August 15, 2022, at 10:00 a.m., at the Hampton Inn & Suites by Hilton - Tampa/Wesley Chapel, 2740 Cypress Ridge Blvd., Wesley Chapel, Florida 33544.

Present were:

Tim Murray	Chair
Mac McCraw	Vice Chair
Tom Griggs	Assistant Secretary

Also present, were:

Cindy Cerbone	District Manager
Jamie Sanchez	Wrathell, Hunt and Associates, LLC (WHA)
Lindsay Whelan (via telephone)	District Counsel
Wesley Tracy (via telephone)	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 10:01 a.m.

Supervisors Murray, McCraw and Griggs were present, in person. Supervisor Polasky was not present. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

**Consider Appointment to Fill Unexpired
Term of Vacant Seat 4 (*Term Expires
November, 2022*)**

- A. Administration of Oath of Office to Newly Appointed Supervisor (*the following will be provided in a separate package*)**

- I. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- II. **Membership, Obligations and Responsibilities**
- III. **Financial Disclosure Forms**
 - a. **Form 1: Statement of Financial Interests**
 - b. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - c. **Form 1F: Final Statement of Financial Interests**
- IV. **Form 8B: Memorandum of Voting Conflict**
- B. **Consideration of Resolution 2022-01, Designating Certain Officers of the District, and Providing for an Effective Date**

This item was deferred.

FOURTH ORDER OF BUSINESS

Acceptance of Resignation of Keith Polasky, SEAT 5 (*Term Expires November 2022*)

Ms. Cerbone presented the Resignation letter of Mr. Keith Polasky.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the Resignation of Mr. Keith Polasky, from Seat 5, was accepted.

FIFTH ORDER OF BUSINESS

Consider Appointment to Fill Unexpired Term of Seat 5

- **Administration of Oath of Office to Newly Appointed Supervisor**

This item was deferred.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2022-01, Designating Certain Officers of the District, and Providing for an Effective Date

This item was deferred.

SEVENTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2022/2023 Budget

A. Proof/Affidavit of Publication

The proof of publication was included for informational purposes.

B. Consideration of Resolution 2022-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date

Ms. Cerbone reviewed the proposed Fiscal Year 2023 budget, which is unchanged from when it was last presented.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the Public Hearing was opened.

No members of the public spoke.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the Public Hearing was closed.

Ms. Cerbone presented Resolution 2022-07 and read the title.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, Resolution 2022-07, Relating to the Annual Appropriations and Adopting the Budget for the Fiscal Year Beginning October 1, 2022 and Ending September 30, 2023; Authorizing Budget Amendments; and Providing an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2022-08, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2022/2023; Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying

an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date

Ms. Cerbone presented Resolution 2022-08 and read the title. This Resolution enables collection of the assessments utilizing the services of the Property Appraiser and the Tax Collector.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, Resolution 2022-08, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2022/2023; Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date, was adopted.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2022-09, Authorizing and Approving the Change of Designated Registered Agent and the Registered Office of the Parkview at Long Lake Ranch Community Development District

Ms. Cerbone presented Resolution 2022-09, which changes the Registered Agent to Ms. Lindsey Whelan and the Registered Office to the office of Kutak Rock LLP, located at 107 West College Avenue, Tallahassee, Florida 32301.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, Resolution 2022-09, Authorizing and Approving the Change of Designated Registered Agent and the Registered Office of the Parkview at Long Lake Ranch Community Development District, was adopted.

TENTH ORDER OF BUSINESS

Presentation of Audited Financial Report for the Fiscal Year Ended September 30, 2021, Prepared by Grau & Associates

Ms. Cerbone presented the Audited Financial Report for the Fiscal Year Ended September 30, 2021 and noted the pertinent information. There were no findings, recommendations, deficiencies on internal control or instances of non-compliance; it was a clean audit.

ELEVENTH ORDER OF BUSINESS

Consideration of Resolution 2022-10, Hereby Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2021

Ms. Cerbone presented Resolution 2022-10.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, Resolution 2022-10, Hereby Accepting the Audited Financial Report for the Fiscal Year Ended September 30, 2021, was adopted.

TWELFTH ORDER OF BUSINESS

Ratification of Stormwater Management Needs Analysis

Ms. Cerbone presented the Stormwater Management Needs Analysis Report, which was filed by the June 30, 2022 deadline.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the Stormwater Management Needs Analysis Report, was ratified.

THIRTEENTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of June 30, 2022

Ms. Cerbone presented the Unaudited Financial Statements as of June 30, 2022.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the Unaudited Financial Statements as of June 30, 2022, were accepted.

FOURTEENTH ORDER OF BUSINESS

Consideration of April 18, 2022 Regular Meeting Minutes

Ms. Cerbone presented the April 18, 2022 Regular Meeting Minutes.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the April 18, 2022 Regular Meeting Minutes, as presented, were approved.

FIFTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Kutak Rock LLP*

There was no report.

B. District Engineer: *Clearview Land Design, P.E.*

There was no report.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

- **NEXT MEETING DATE: September 19, 2022 at 10:00 A.M**
 - **QUORUM CHECK**

The next meeting would be held on September 19, 2022, unless cancelled.

SIXTEENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

SEVENTEENTH ORDER OF BUSINESS

Public Comments

There were no public comments.

EIGHTEENTH ORDER OF BUSINESS

Adjournment

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Murray and seconded by Mr. Griggs, with all in favor, the meeting adjourned at 10:13 a.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair